9 April 1970

MEMORANDUM FOR: Chief, Operations School

Chief, Support School

Chief, Instructional Support Staff

Chief, Language School

Acting Chief, Intelligence School

Chief, Plans Staff/EA

SUBJECT

necessary or desirable.

: Component Training

	1. At the meeting of the OTK Management Committee, 24 March	
	1970, an ad hoc subcommittee was appointed to study the whole program	
	and problems connected therewith of subject training. Messrs.	25X1A
25X1A	were nominated by their respective School Chiefs	
	to serve on the ad hoc committee with Miss C/Plans	25X1A
	Staff/EA, as an advisor. The undersigned was designated Chairman	
	and charged with reporting the results of the committee's work to the	
	Management Committee for consideration and appropriate action.	
	2. The first meeting of the ad hoc committee will be held on	
	Friday, 17 April 1970 at 1000 hours in the OTR Conference Room.	
	Would you please confirm the nominations listed above or inform me	
5X1A	on extension of any substitutions. It would be appreciated if the	
	C/ISS would nominate and send a representative who is particularly	
	knowledgeable concerning records and statistics which will be required	
	for the 1970 OTR Report to the Executive Director-Comptroller. The	
	C/Language School is invited to send a representative if such is believed	

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3. It would be appreciated if the committee members would		
familiarize themselves thoroughly with the background directives		
on this subject (copies attached for your convenience) as well as		
HR Also, bring with you any estimate you		
may have of the work-hours expended to date on this program. Com-		
ments and recommendations regarding subject will be solicited.		
25X1A		
Special Projects Officer		
Office of Training		

Atts

25X1A